

The following are "unofficial minutes" subject to change at the next meeting.

BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

www.pembinacountynd.gov

April 19, 2022

9:00 AM

Board of Pembina County Commissioners met in the Commissioners Meeting Room of the Courthouse. Chairperson Rutherford called the meeting to order at 9:05 AM. Roll call vote: Jim Benjaminson, Laverne Doyle, Nick Rutherford, Dave Moquist and Andrew Cull. A quorum was declared.

Motion made by Dave Moquist and seconded by Laverne Doyle to approve the April 5, 2022 meeting minutes as presented. All voting in favor; motion carried.

Motion made by Andrew Cull and seconded by Jim Benjaminson to approve the agenda with the following additions: Julie Hardy and Request for Proposals interview results. All voting in favor; motion carried.

Devin Johnson, Highway Superintendent, present for bid openings. Bids were received from the following to furnish Pembina County with a rotary mower with a trade-in of a 15' Woods:

Cavalier Equipment - \$12,000.00 with an availability estimate of 280 days

Motion made by Andrew Cull and seconded by Laverne Doyle to accept the bid of Cavalier Equipment. Discussion followed on the expected delivery date and Commission requested Devin verify the bid would remain the same. Roll call vote: Jim Benjaminson – yes; Laverne Doyle – yes; Nick Rutherford – yes; Dave Moquist – yes; Andrew Cull – yes. Motion carried.

Commission received bids from the following to furnish chips for the 2023 working season:

Strata Corporation: \$14.90/ton with .23/ton mile hauling charge

North West Aggregate: \$11.25/ton with a .21/ton mile hauling charge

Motion made by Laverne Doyle and seconded by Dave Moquist to accept the bid of North West Aggregate for chips for the 2023 work season. Delivery to be made after November 15, 2022 and before spring weight limits go on in 2023. Roll call vote: Jim Benjaminson – yes; Laverne Doyle – yes; Nick Rutherford – yes; David Moquist – yes; Andrew Cull - yes. Motion carried.

Board received bids for rental of road machinery. Motion made by Laverne Doyle and seconded by Dave Moquist to accept all bids that meet the bidding requirements as

advertised. Hiring of contractors based on availability and price. All voting in favor; motion carried. Listing will be prepared for the May 3, 2022 meeting.

Construction engineering interview committee for Project BRP-0034(035), PCN 23558, the rehabilitation of seventeen bridges, presented their recommendation to the Commission. The interview committee consisted of Devin Johnson, Nick Rutherford and Linda Schlittenhard. Motion made by Jim Benjaminson and seconded by Laverne Doyle to award the engineering contract to Kadramas, Lee & Jackson. Discussion followed. Roll call vote: Jim Benjaminson – yes; Laverne Doyle – yes; Nick Rutherford – yes, Dave Moquist – yes; Andrew Cull – yes. Motion carried.

Devin presented a utility permit from Polar Communications requesting to bore under County Road 4 on the north side of the intersection of Highway 5/Highway 81. Motion made by Jim Benjaminson and seconded by Dave Moquist to approve the utility permit as presented. All voting in favor; motion carried.

Raffle permit request received from Cavalier Country Club. Motion made by Dave Moquist and seconded by Andrew Cull to approve the raffle permit as presented. All voting in favor; motion carried.

Water Board members meeting with the Commission were Don Kemp, Bill Gunderson, and Ted Juhl. Also present were LuAnn Kemp, Water Board Secretary, Robert Fleming, Water Board Attorney, Zach Hermann and Paul LaClaire with Houston Engineering. Zach updated the Commission on the Tongue River Cut-off project, the Drain 66 project, and Drain 80. LuAnn presented handouts related to pumping over roads into legal drains and jurisdiction over culverts on township roads. Discussion followed on issues that occurred earlier this year. Attorney Fleming reviewed the procedures set forth in NDCC regarding these issues. Commissioner Cull apologized for his misunderstanding. Zach also updated the Commission on the snagging and clearing project, which was completed through the City of Cavalier, and Renwick Dam. Vice-Chair Kemp informed the Commission that the Drain 82 project will be advertising for bids soon.

Motion made by Dave Moquist and seconded by Laverne Doyle to authorize a proxy vote to the Chairperson of NDIRF (North Dakota Insurance Reserve Fund) for such business as may properly come before the meeting. All voting in favor; motion carried.

Motion made by Andrew Cull and seconded by Jim Benjaminson to authorize a proxy vote to the Chairperson of Ameritas (Pembina County's carrier for vision insurance) for such business as may properly come before the meeting. All voting in favor; motion carried.

Auditor informed the Commission of a request received from Kristina Halverson, Pembina County Soils Conservation, to be added to Pembina County's health insurance plan. Auditor contacted NDIRF to see if they would allow her to be added to the plan. Auditor

has not heard back from NDIRF to date, so a decision will be tabled to the May 3, 2022 meeting.

Julie Hardy, Public Health Director, informed the Commission of the resignation of Erin Mueller. Erin has accepted a position with Maple Manor in Langdon. Erin's last day with Pembina County will be April 29, 2022. Ms. Hardy is requesting permission to advertise for the position, making it a possible full time position. Grants available through Public Health would help with the additional cost of a full time employee. Motion made by Laverne Doyle and seconded by Jim Benjaminson to allow Ms. Hardy to advertise for a full time position. Discussion followed. All voting in favor; motion carried.

Commission reviewed the March financial statement and claims submitted for payment. Motion made by Laverne Doyle and seconded by Jim Benjaminson to approve the consent agenda as presented. All voting in favor; motion carried.

Motion made by Jim Benjaminson and seconded by Laverne Doyle to adjourn the meeting. All voting in favor; motion carried. Meeting adjourned at 10:26 AM.