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BOARD OF PEMBINA COUNTY COMMISSIONER'S PROCEEDINGS

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April 2, 2024

9:00 AM

Board of Pembina County Commissioners met in the Commissioners Meeting Room of the Courthouse. Chairperson Cull called the meeting to order at 9:00 AM.

Roll call: Laverne Doyle, Blaine W. Papenfuss, Darin Otto and Andrew Cull. Available by telephone: Jim Benjaminson. A quorum was declared.

Also, in attendance are: Zelda Hartje, Rachel Ramsay, Public Health Director, Terry Meidinger, Sheriff, Marcus Ramsay, Chief Deputy, Samantha Diemert, Emergency Management/Weed Officer, and Lisa Keney, Tax Director.

Motion made by Blaine Papenfuss and seconded by Darin Otto to approve the agenda with the following additions: a Gaming Site renewal and Sheriff Terry Meidinger with the results of the recent jail inspection. Discussion followed on the 1:00 PM deadline to be added to the agenda. All voting in favor; motion carried.

Motion made by Darin Otto and seconded by Blaine Papenfuss to approve the March 19, 2024 meeting minutes as presented. All voting in favor; motion carried.

Motion made by Blaine Papenfuss and seconded by Laverne Doyle to authorize a proxy vote to the Chairperson of NDIRF for such business as may properly come before the meeting. All voting in favor; motion carried.

Discussion followed on election worker pay. Motion made by Jim Benjaminson and seconded by Darin Otto to pay all the Election Workers, for both the Primary and General Elections, \$17.50 per hour. All voting in favor; motion carried.

Request for a gaming site authorization renewal, at the Cavalier Country Club, received from Cavalier Hook & Ladder Society. Motion made by Darin Otto and seconded by Blaine Papenfuss to approve the gaming site renewal request as presented. All voting in favor; motion carried.

Sheriff Terry Meidinger discussed the recent inspection of the Law Enforcement Center. The DOCR has determined the Law Enforcement Center is not in compliance since they are not fully staffed with trained correctional officers. Sheriff Meidinger stated the jail

has two weeks to correct the non-compliance issue. If they are not able to fill the vacant positions they could be downgraded to a Grade 4 facility, which would allow them to house inmates for 8 hours during the daytime only or the facility could close temporarily to allow employees to receive the required training. Motion made by Darin Otto and seconded by Laverne Doyle to downgrade to a Grade 4 facility until the facility is fully staffed and all employees are fully trained. Roll call vote: Jim Benjaminson – yes; Laverne Doyle – yes; Blaine Papenfuss – yes; Darin Otto – yes; Andrew Cull – yes. Motion carried.

Discussion followed on moving the correctional officer flex-position into a full-time position until the facility is fully staffed. Motion made by Blaine Papenfuss to increase the salary of the flex position by \$3.00 per hour during the interim, to cover the cost of benefits. Second by Laverne Doyle. Roll call vote: Jim Benjaminson – yes; Laverne Doyle – yes; Blaine Papenfuss – yes; Darin Otto – yes; Andrew Cull – yes. Motion carried.

Commission reviewed the January and February financial statements, March payroll and claims. Motion made by Darin Otto and seconded by Blaine Papenfuss to approve the consent agenda as presented. All voting in favor; motion carried.

Motion made by Blaine Papenfuss and seconded by Darin Otto to adjourn the meeting. All voting in favor; motion carried. Meeting adjourned at 10:15AM.