

April 7, 2020

MINUTES OF THE MEETING OF THE PEMBINA COUNTY WATER RESOURCE DISTRICT  
BOARD OF MANAGERS HELD IN THEIR OFFICE IN THE LAW ENFORCEMENT BUILDING,  
CAVALIER, NORTH DAKOTA.

Those present were Managers Richard Kendall, Charles Thacker, Randall Emanuelson, Donald Kemp, Joshua Heuchert, and LuAnn Kemp, secretary. Attorney Fleming also present. A motion was made by Randall Emanuelson, seconded by Donald Kemp, by vote unanimously carried to approve amended minutes to show request to work together for solution on feasibility study.

A motion was made by Charles Thacker, seconded by Donald Kemp, by vote unanimously carried to approved the ND SWC cost-share for Tongue River Snagging Clearing Phase II.

A motion was made by Charles Thacker, seconded by Donald Kemp, by vote unanimously carried to approve payment of the following bills:

13303	LuAnn Kemp	4,137.94
13304	Pembina County	2,149.44
13305	LuAnn Kemp - reimbursement	267.38
13306	ND State Tax Commission	190.00
13307	POlar	20.50
13308	Cavalier Chronicle	188.40
13309	Kadrmass Lee and Jackson	4,145.57

Discussion followed on RFQ interview questions – insurance, liability clauses, etc. The board conducted a review of the RFQ for Engineering services. Three proposals were received: Kadrmass Lee and Jackson, Houston Engineering, Fischer Land Survey and Engineering.. A motion was made by Donald Kemp, seconded by Randall Emanuelson, by vote unanimously carried to interview Houston Engineering, Kadrmass Lee and Jackson, and Fischer Land Surveying and Engineering. Interviews will be conducted electronically on April 21, 2020.

Drain 39 and Wieler Dam Gate Reconstruction will be on the SWC Agenda this week – Don Kemp, LuAnn Kemp, and the engineers to attend over phone conference.

Don Kemp will attend the Red River Joint board for Wieler Dam cost-share.

Discussion on the Drain 81 easements – property sales for 2019 and 2020 were reviewed. Discussion followed on whether to purchase deed or easement – Dan Fischer will be contacted to review the permanent versus spoil leveling easements.

A motion was made by Randall Emanuelson, seconded by Charles Thacker, by vote unanimously carried to approve a written over of \$7200/acre for the needed acres within the Heuchert easement to be determined by Fischer Land Surveying/Engineering to include top of design plus twenty feet.

Discussion on helicopter spraying – board wishes to enact a penalty clause if the contractor is unable to complete the work during the year since last year did not get completed.

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A motion was made by Charles Thacker, seconded by Donald Kemp, by vote unanimously carried to approve the tile permit for Heuchert in section 5-160-56. Manager Heuchert abstained.

A motion was made by Donald Kemp, seconded by Richard Kendall, by vote unanimously carried to approve the tile permit for Heuchert in section 12-160-55 with easement into Drain 79. Manager Heuchert abstained.

A motion was made by Randall Emanuelson, seconded by Donald Kemp, by vote unanimously carried to approve the tile permits (2) for Heuchert in section 19-160-54 with easement into Drain 67. Manager Heuchert abstained.

A motion was made by Donald Kemp, seconded by Richard Kendall, by vote unanimously carried to approve the tile permit for Heuchert in section 24-160-55 with easement into Drain 67. Manager Heuchert abstained.

A motion was made by Randall Emanuelson, seconded by Richard Kendall, by vote unanimously carried to approve the tile permit for Heuchert in section 32-161-54 with easement into Drain 66. Manager Heuchert abstained.

Manager Kendall reported on blocked culverts near Enduraplast in Neche. Board discussed procedure for ordering culverts to be opened. ND DOT will handle the issue at this point.

Manager Heuchert discussed Kent Schluchter's concerns on the tile drain outlet by proposed path of Drain 82.

Manager Emanuelson reported on request from Tyler McFarland to clean snow from Drain 55 between Highway 44 and railroad. Emanuelson will monitor. Updated to show that Tuesday afternoon inspections showed the culverts to be functioning.

Manager Kemp reported that the City of St. Thomas had approached the township for help in the city crossing culverts and were denied any assistance.

Attest: \_\_\_\_\_  
LuAnn Kemp, Secretary

\_\_\_\_\_  
Joshua Heuchert - Chairman