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BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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March 4, 2015

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: Gary Nilsson, Laverne Doyle, Nick Rutherford, and Hugh Ralston. Absent: Hetty Walker.

Vice-Chairman Doyle asked for additions to the agenda. Commissioner Nilsson informed the Commission of the Domestic Violence meeting he will attend on Tuesday, March 10, 2015 in Grafton.

Motion made by Hugh Ralston and seconded by Gary Nilsson to approve the February 9, 2015 Special meeting minutes and February 17, 2015 minutes as presented. All voting in favor; motion carried.

Pembina County Water Board minutes of February 3, 2015 and February 10, 2015 were reviewed.

Board reviewed the January financial statement. Motion made by Gary Nilsson and seconded by Hugh Ralston to approve the consent agenda, consisting of claims, February payroll and January financial statement, as presented. All voting in favor; motion carried.

Andrew Kirking, Emergency Management, informed the Commission that the National Weather Service last updated the 2015 spring flood outlook two weeks ago and there have been no changes. The key conditions are below to near normal.

Andrew discussed FirstLink with the Commission. FirstLink will establish and coordinate a disaster-related call center to provide information to the public during disasters. FirstLink offers two options for counties. The first option is to pay a \$500.00 annual retainer fee to insure FirstLink's role in annual ongoing disasters. The second option is to pay twice the retainer fee, or \$1,000.00, if FirstLink is utilized, but no cost to the county if the service is not utilized. Motion made by Gary Nilsson and seconded by Hugh Ralston to approve the Memorandum of Understanding for Public Information Services during Disasters,

utilizing the second option. Discussion followed. All voting in favor; motion carried.

Ryan Bialis, newly appointed Pembina County State's Attorney, met with the Commission. Marina Spahr, former Interim State's Attorney, was available by phone. Ms. Spahr discussed the finalization of her position. Ms. Spahr thanked the Commission for the opportunity to work with the County and expressed her appreciation of the entire County staff. Mr. Bialis updated the Commission on how things are going in his office. There was an ad published for a legal assistant for his office, but due to the low number of qualified applicants he will be advertising the position again and extending the deadline.

Sheriff Meidinger presented a printout with pictures of all County officers, updated the Commission on the jail construction, and discussed impound fees.

Jon Markusen, Kadramas, Lee & Jackson, and Troy Kittelson, Highway Superintendent, presented a preliminary engineering contract for projects utilizing SB2103 funding. The proposed construction includes 28 miles of overlay, grading, culverts and incidentals on County Road 12 from County Road 1 south 5 miles and north 6 miles and County Road 1 from Highway 32 east for 17 miles. Discussion followed on funding from other sources. Motion made by Hugh Ralston and seconded by Nick Rutherford to approve the preliminary engineering contract as presented. All voting in favor; motion carried.

Commissioner Ralston asked when spring load limits will be enforced. Troy stated that it will depend on the thaw.

Motion made by Gary Nilsson and seconded by Hugh Ralston to adjourn the meeting. All voting in favor; motion carried. Meeting was adjourned at 11:05AM.