

The following are "unofficial minutes" subject to change at the next meeting.

BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

www.pembinacountynd.gov

March 15, 2022

8:30 AM

Board of Pembina County Commissioners met in the Commissioners Meeting Room of the Courthouse. Chairperson Rutherford called the meeting to order at 8:32 AM. Roll call vote: Laverne Doyle, Nick Rutherford, Dave Moquist and Andrew Cull. Available by phone: Jim Benjaminson. A quorum was declared.

Motion made by Laverne Doyle and seconded by Dave Moquist to approve the March 1, 2022 meeting minutes as presented. All voting in favor; motion carried.

Motion made by Laverne Doyle and seconded by Andrew Cull to approve the agenda with the following additions: Safe Kids Grand Forks NE Region Grant, Board appointment updates, insurance renewal, an Emergency Declaration and Devin Johnson. All voting in favor; motion carried.

Carma Hanson, Safe Kids Grand Forks Project Coordinator, forwarded the NDDOT grant application for the Northeast North Dakota service area. The NE North Dakota CPS, Pedestrian & Wheeled Sports Safety Coordination project grant is for the implementation of Child Passenger Safety (CPS) and Safe Routes to School (SRTS) strategies for NE North Dakota. The NDDOT is requiring documentation from the counties of operation of local benefit for Traffic Safety programs stating they will be involved in the initiation, development, and implementation of the program. The counties included in the NE Region are Grand Forks, Walsh, Pembina, Cavalier, Nelson and Ramsey. There is no legal or financial obligation from the counties. Motion made by Andrew Cull and seconded by Dave Moquist to authorize the Chairperson to sign the grant application as presented. All voting in favor; motion carried.

Commission discussed 2022 Board appointments/reappointments. Auditor received notice from Mary Houdek that she will be accepting the appointment to the Pembina County JDA Board however, to date, the Certificate of Appointment has not been received. There has been no response from Nathan Green regarding his reappointment to the Pembina County JDA Board. Auditor received an email from James Zorn stating he is interested in serving on the Pembina County Housing Authority Board. Motion made by Dave Moquist and seconded by Laverne Doyle to appoint James Zorn to the Housing Authority Board. All voting in favor; motion carried.

Auditor discussed the increase in premiums for the 2022-2023 insurance renewal. The Business Auto premium increased by \$5,029.00, General Liability increased by \$4,942.00 and Inland Marine decreased by \$59.00 for an overall increase in premiums of \$9,912.00 from 2021-2022 to 2022-2023. The NDIF underwriters reviewed the policies and it appears the primary cause of the increase is due to a couple of litigation claims that closed last year.

Auditor discussed the inspection reports from the NDIRF/NDFT. Overall it is an excellent inspection report and there were no liability issues found that need to be corrected. Since the NDFT did the appraisal the insurance company is not expecting them to allow the figures determined by Mel Carsen Appraisals and is suggesting the current valuations for Pembina County be increased. The NDFT is basing their valuations on replacement costs. The total valuation increase is \$4,991,216.00 which would increase the annual premium by approximately \$2,500.00/year. Motion made by Laverne Doyle and seconded by Dave Moquist to accept the valuations as set by the NDFT. Discussion followed. All voting in favor; motion carried.

Pembina County Emergency Declaration was presented by Linda Schlittenhard, Auditor/Treasurer, on behalf of Samantha Diemert, Emergency Manager.

EMERGENCY DECLARATION

WHEREAS, Pembina County has been impacted by significant Winter precipitation and extreme cold temperatures resulting in deep frost levels and increased above ground thaw; and

WHEREAS, Pembina County has been impacted by several snow and wind events resulting in snow and ice-filled drainage ditches and culverts; and

WHEREAS, the potential exists for additional precipitation events that would further increase the risk of flooding; and

WHEREAS, Pembina County will potentially suffer damages to roads, bridges, culverts, drains and other public facilities caused by excessive spring runoff and forecasted river flooding; and

WHEREAS, the impact of these excessive amounts of water from snow that, threatens the well-being and safety of its residents; and

WHEREAS, the cost of response and recovery is in excess of available funds and resources for flood control, man power, equipment, fuel, sand and sand bags beyond normal conditions constitute a declaration of emergency.

NOW THEREFORE, BE IT RESOLVED that the Pembina County Commission of North Dakota do hereby declare a severe flood emergency for Pembina County, North Dakota.

DATED at Cavalier, North Dakota this 15th day of March, 2022.

/s/ Samantha Diemert

Pembina County Emergency Manager

/s/ Nick Rutherford

Commission Chair/ Pembina County

/s/ Linda Schlittenhard

Attested: Linda Schlittenhard

Pembina County Auditor/Treasurer



Motion made by Laverne Doyle and seconded by Dave Moquist to approve the Emergency Declaration as presented. All voting in favor; motion carried.

Request for a gaming site authorization, at Bonesy's Bar, Inc. in Leroy, received from Bartlette Resler Post 62. Motion made by Jim Benjaminson and seconded by Laverne Doyle to approve the gaming site request as presented. All voting in favor; motion carried.

Mikka Willits, Tax Director, present for abatement hearing. Doug Olason, Lisa Wieler and Lisa Keney also present. The application is for abatement on property described as Pt N½ SE¼ of Section 32, Akra Township; Parcel 01-2430010. Doug Olason is requesting a refund of his 2021 taxes based on the change in the requirements for the Farm Exemption application. The abatement request was approved by Akra Township. Motion made by Dave Moquist and seconded by Laverne Doyle to approve the abatement request as presented. Discussion followed. All voting in favor; motion carried.

Commission reviewed the February financial statement and claims submitted for payment. Motion made by Laverne Doyle and seconded by Andrew Cull to approve the consent agenda as presented. All voting in favor; motion carried.

Samantha Weeks, IT Coordinator, presented quotes for equipment and installation of a sound system in the Farmer's Room. The following proposals were received:

HB Sound & Light - \$15,745.19

RPM Soundesign - \$10,946.00

Motion made by Andrew Cull and seconded by Dave Moquist to accept the proposal of \$10,946.00 from RPM Soundesign. Discussion followed. All voting in favor; motion carried.

Devin Johnson, Highway Superintendent, discussed the proposed paving project on County Road 1 from ND Highway 18 east to Bathgate. Devin presented the following options and estimated costs for three of the four options:

Option 1 – Overlay: 4" Superpave FAA 43 Overlay - \$1,375,000.00

Option 2 – Mill 1" & Overlay: 4.5" RAP-Superpave FAA 43 - \$1,600,000.00

Option 3 – Mill 1" & Overlay (Fiber): 3.25" RAP-Superpave FAA 43 with HMA Fiber Additive - \$1,350,000.00

Option 4 – Mine & Blend: Full Depth Reclamation, 12" Blended Base and 5" Superpave FAA 43

The first three options include widening the shoulders similar to what was done east of Bathgate. Devin would like to request bids for the project now before oil costs increase, utilizing the HB 1505 Special Distribution funding. Motion made by Jim Benjaminson and seconded by Laverne Doyle to move forward with Option 3 for the project and utilize the HB 1505 funding. Discussion followed. All voting in favor; motion carried.

Motion made by Jim Benjaminson and seconded by Laverne Doyle to adjourn the meeting. All voting in favor; motion carried. Meeting adjourned at 10:45 AM.