

The following are "unofficial minutes", subject to change at the next meeting.

## BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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May 16, 2017

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: James Benjaminson, Laverne Doyle, Nick Rutherford, and Hugh Ralston Absent: Hetty Walker.

Chairperson Rutherford called the meeting to order.

Motion made by Laverne Doyle and seconded by Hugh Ralston to approve the May 2, 2017 meeting minutes as presented. All voting in favor; motion carried.

Pembina County Housing Authority Board minutes of April 4, 2017 were reviewed.

Request for a raffle permit received from Pembina County Memorial Hospital Foundation. Motion made by Laverne Doyle and seconded by Jim Benjaminson to approve the request. All voting in favor; motion carried.

Motion made by Hugh Ralston and seconded by Jim Benjaminson to authorize the Chairman to sign the ND Department of Transportation Final Project Certification for BRO-0034(031). All voting in favor; motion carried.

Julie Doyle, Tax Director, representing Donald and Joni Latozke, present for abatement hearing. The application is for abatement on property described as SW ¼ of Section 36 of Felson Township; Parcel 10-2470000. Since the structure is not located on this property, they are requesting the taxable valuation be lowered from \$18,012 to \$0 and receive a refund for the overpayment for two years. Motion made by Hugh Ralston and seconded by Jim Benjaminson to approve the application as presented. Discussion followed. Roll call vote: Jim Benjaminson – yes; Laverne Doyle – yes; Hugh Ralston – yes. Motion carried.

Julie Doyle, Tax Director, representing Brandon and Ashley Nordstrom, present for abatement hearing. The application is for abatement on property described as E½ NE ¼ of Section 10 of Beaulieu Township; Parcel 04-0620010. They are requesting to have the value lowered from \$120,669 to \$58,947. Motion made by Laverne Doyle and seconded by Hugh Ralston to approve the application as

presented. Discussion followed. Roll call vote: Jim Benjaminson – yes; Laverne Doyle – yes; Hugh Ralston – yes. Motion carried.

Whitney Benoit, State's Attorney Administrative Assistant, introduced Angelo Mondragon, who will be interning in the State's Attorney office for ten weeks.

Rob Fleming, Water Board Attorney, informed the Commission that the Canadian Dike lawsuit appeal has failed. A letter will be sent to the State of North Dakota requesting assistance from the Federal Government. Discussion followed on the construction and/or clean out of multiple drains and issues that are occurring on several of the small dams.

Commission received bids from the following to furnish Pembina County with asphalt products for the 2017 work season:

Calumet Superior, LLC: \$2.08/gallon delivered

Motion made by Hugh Ralston and seconded by Laverne Doyle to accept the bid of Calumet Superior, LLC. Roll call vote: Jim Benjaminson – yes; Laverne Doyle – yes; Hugh Ralston – yes. Motion carried.

Drainage permit request received from Glen Millar to clean the east 2/3rds of ditch to grade along the south side of Highway 55 in Section 11, of St Joseph Township. Application was signed by the landowner and approved by the Pembina County Water Board and Devin Johnson, Highway Superintendent. Motion made by Jim Benjaminson and seconded by Laverne Doyle to authorize the Chairman to sign the request as presented. All voting in favor; motion carried.

Drainage permit request received from John Hillis to clean the silt out of the ditch and lower the culvert along County Road #12 in Section 11 of Advance Township. Application has been approved by the Pembina County Water Board and Devin Johnson, Highway Superintendent. Motion made by Laverne Doyle and seconded by Jim Benjaminson to authorize the Chairman to sign the request as presented. All voting in favor; motion carried.

Jon Markusen, Kadramas, Lee and Jackson, and Devin Johnson, Highway Superintendent, presented the Commission with the results of the bid opening for Project SC-3410(058), which was held Friday, May 12<sup>th</sup> at 9:30AM. The following bids were received:

Knife River Materials – \$951,219.31

Mayo Construction – \$1,035,968.98

R J Zavoral & Sons Inc - \$1,168,649.21

Strata Corporation - \$1,246,989.50

Motion made by Jim Benjaminson and seconded by Hugh Ralston to accept the bid of Knife River Materials, contingent on NDDOT paperwork since Federal funds are being utilized for the project. Discussion followed. Roll call vote: Jim Benjaminson – yes; Laverne Doyle – yes; Hugh Ralston – yes. Motion carried.

Devin and Jon updated the Commission on funding for repairs to the damaged bridges near Leroy and Walhalla. Jon discussed possible solutions for County Road #1 near Bathgate. Commission feels the bridges by Leroy and Walhalla need to be repaired prior to any repairs on County Road #1 near Bathgate. The Commission requested Jon return after the bridges are repaired to see if sufficient funding remains to repair County Road #1 near Bathgate.

Jon presented the Engineering agreement between Kadramas, Lee & Jackson and Pembina County for the County Road #1 project near Walhalla. Motion made by Laverne Doyle and seconded by Jim Benjaminson to authorize the Chairman to sign the contract as presented. All voting in favor; motion carried.

Terry Meidinger, Pembina County Sheriff, informed the Commission that his department will not be pursuing the acquisition of the MRAP vehicle, the PREA audit will take place on June 12-13, 2017 and the CAD system will go "live" today. Terry invited the Commission to a retirement celebration for Jeff Restemayer, which will be held in the lower level of the Law Enforcement Center on Tuesday, May 30<sup>th</sup> from 2:00 – 4:00PM.

Commission reviewed the April financial statement. Motion made by Hugh Ralston and seconded by Laverne Doyle to approve the consent agenda, consisting of claims and April financial statement, as presented. All voting in favor; motion carried.

Motion made by Hugh Ralston and seconded by Laverne Doyle to adjourn the meeting. All voting in favor; motion carried. Meeting adjourned at 11:20AM.