

May 19, 2020

MINUTES OF THE MEETING OF THE PEMBINA COUNTY WATER RESOURCE DISTRICT  
BOARD OF MANAGERS HELD ELECTRONICALLY IN THEIR OFFICE IN THE LAW  
ENFORCEMENT BUILDING, CAVALIER, NORTH DAKOTA.

Those present were Managers Joshua Heuchert, Richard Kendall, Donald Kemp and LuAnn Kemp, secretary. Attorney Fleming also present. A motion was made by Donald Kemp, seconded by Richard Kendall, by vote unanimously carried to approve the minutes of May 5, 2020.

A motion was made by Donald Kemp, seconded by Richard Kendall, by vote unanimously carried to pay the bills as presented and any bills as necessary:

13318	POlar	20.00
13319	QUill	133.61
13320	Houston Engineering	36,966.89
13321	Fleming DuBois Fleming	7,760.00

Rod Longtin met with the board to request field drain culverts in Section 35-163-56 into Drain 60. Manager Kendall will meet Longtin on site and report back to the board.

Drain 66 culvert estimates were reviewed. Triple D Construction - \$6800, Kendall Construction - \$23600. Discussion followed on removing additional material from the area to ensure better packing. Motion was made by Richard Kendall, seconded by Donald Kemp by vote unanimously carried to award the project to Triple D Construction with instructions to remove additional material and raise the ditch block if DOT allows.

The RFQ was reviewed and tabled to allow remaining board members to submit the rating sheets.

A motion was made by Richard Kendall, seconded by Donald Kemp, by vote unanimously carried to make no comment on Kelly Brown culvert request.

The board reviewed the Drain 62R specs and bid package. Deadline of October 15, 2020 was set with \$700/day penalty.

A motion was made by Joshua Heuchert, seconded by Donald Kemp, by vote unanimously carried to approve the dam maintenance and dam spraying proposals from Kendall Construction for Summer 2020.

Discussion on cattail spraying – the board will employ Dakota Helicopter from Beluah for the 2020 spraying. List to be developed soon.

Manager Heuchert reported on the drainage issues between Ratchenski and Anderson over the weekend. Pembina County Sheriff's office documented the work if followup is needed.

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Zach Herrman –Houston Engineering met with updates for the board – Drain 66 culvert maintenance – Phase 3 is almost finished with seeding remaining, Phase 4 – remaining drain cleanout is planned for summer, culvert work to be completed as soon as conditions allow. Drain 66 Outlet investigation – Provided estimated ROW for proposal. Goeschke Dam vandalism was reviewed – currently supplier will not supply stem without a gate, Board directed Herrman to work with On the Level to determine an estimate for repairing catwalk. Weiler Dam – field survey to be scheduled soon. Drain 80 – meeting needs to be set with Walsh County. TR Watershed Plan – finishing work with NRCS. Snagging and Clearing – will meet with city on June 1<sup>st</sup> to plan for snagging and clearing staging. TR Cutoff – field survey is complete.

Drain 81 easement process was reviewed.

Manager Kendall reported that Herzog was open. Discussed a need to rebuild lids at Olson and Olga dams with heavy duty cable.

Attest: \_\_\_\_\_  
LuAnn Kemp, Secretary

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Donald Kemp- Acting Chairman