

The following are "unofficial minutes", subject to change at the next meeting.

## BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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October 16, 2018

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: James Benjaminson, Laverne Doyle, Nick Rutherford, Hugh Ralston, and Hetty Walker.

Chairman Benjaminson called the meeting to order. Jordan Sagert's Outdoor Advertising Permit and Alteration Applications were added to the agenda.

Motion made by Laverne Doyle and seconded by Hetty Walker to approve the October 2, 2018 regular meeting minutes as presented. All voting in favor; motion carried.

Commission reviewed the listing of foreclosed property and discussed appraised values for said properties. Hearing on set appraisals will be held Tuesday, October 30, 2018 at 10:00AM in the Farmer's Room.

The NDDOT annual Maintenance Certification for County Federal Aid projects was reviewed. The certification states that Pembina County is properly maintaining the projects that had federal aid for construction. Motion made by Laverne Doyle and seconded by Hugh Ralston to authorize the Chairman to sign the agreement as presented. All voting in favor; motion carried.

Pembina County Housing Authority minutes of September 11, 2018 were reviewed.

Commission reviewed the letter received from Minnkota Power Cooperative requesting permission to survey Pembina County property in Gardar Township (Parcel 11-2930000) for proposed power lines, in an effort to add power reliability to the Edinburg, Adams and Park River areas. Motion made by Hugh Ralston and seconded by Nick Rutherford to authorize the Chairman to sign the Permission to Survey form as presented. All voting in favor; motion carried.

Water Board updated the Commission on small projects they have been working on. Zach Hermann, Houston Engineering, updated the Commission on the progress of the Tongue River Snagging and Clearing project. Zach gave updates on the gate repairs being done at Herzog Dam and Goshke Dam. Discussion

followed on a bill that is being drafted to add snagging and clearing projects back in the cost share options from the State. Ballots are out for proposed Drain 82, on the west side of Highway 18, north of Highway 5.

Commission was presented with copies of the annual audit report completed by the State Auditor's Office for 2017. A copy of the report is available in the County Auditor/Treasurer's Office or on the Pembina County website at [pembinacountynd.gov](http://pembinacountynd.gov).

Kurt Kemnitz discussed concerns with a box culvert in the NE corner of Section 19 of Hamilton Township. The box culvert has a 20' top, which is too narrow for large farm machinery and trucks. Kurt is requesting the Commission consider widening the box culvert or replacing it. There is another box culvert at the east end of the road that should be replaced as well. Commission will visit with Devin to determine options and estimated costs to replace the box culvert.

Commission reviewed the applications from Jordan Sagert, On-Target Ag Services, to place a 24" x 60" business sign on the east side of State Highway 18 and north side of County Road 3 and a 24" x 60" business sign on the west side of State Highway 81 and north side of County Road 3. The application does not specify the exact sign location, so no action taken at this time.

Commission reviewed the claims. Motion made by Laverne Doyle and seconded by Hetty Walker to approve the consent agenda as presented. All voting in favor; motion carried.

Culvert request received from Akra Township to replace a damaged culvert with a 24" x 40' culvert in the SE¼ of Section 6 in Akra Township. The application has been signed by two township officers and approved by the Water Board and Devin Johnson, Highway Superintendent. Motion made by Laverne Doyle and seconded by Nick Rutherford to authorize the Chairman to sign the request as presented. All voting in favor; motion carried.

Commission discussed options for replacement of the box culverts on 93<sup>rd</sup> St NE in Hamilton Township with Devin Johnson, Highway Superintendent. Devin will discuss drainage in the area with the Water Board and get back to the Commission with options and estimates. The project would not be able to be completed until spring.

Motion made by Laverne Doyle and seconded by Hugh Ralston to adjourn the meeting. All voting in favor; motion carried. Meeting adjourned at 11:05 AM.