

**These are DRAFT minutes, subject to amendment before final approval by  
the Pembina County Water Resource District**

April 15, 2025

MINUTES OF THE MEETING OF THE  
PEMBINA COUNTY WATER RESOURCE DISTRICT BOARD OF MANAGERS  
WATER RESOURCE DISTRICT OFFICE, CAVALIER ND

Those present were Managers William Gunderson, Ted Juhl, Randall Emanuelson, Donald Kemp, and LuAnn Kemp, secretary. Manager Richard Kendall absent. A motion was made by Ted Juhl, seconded by Randall Emanuelson, by vote unanimously carried to approve the minutes of April 10, 2025.

A motion was made by William Gunderson, seconded by Ted Juhl, by vote unanimously carried to include a culvert request.

A motion was made by Randall Emanuelson, seconded by William Gunderson, by vote unanimously carried to approve payment of the bills as presented:

14241	Pembina County	12.37
14242	Zion Bank	48,684.20
14243	United Valley Bank	55,500.00
14244	United Valley Bank	206,380.41
14245	Bank of ND	98,010.20

The board reviewed the CD that matured. Discussion followed on re-investing funds back into a 3 month CD. A motion was made by Randall Emanuelson, seconded by Ted Juhl, by vote unanimously carried to invest \$2,325,000 in drain funds at 4.35% in a 3-month CD with United Valley Bank.

The board reviewed the point of diversion notices from Northeast Regional Water and had no comment.

Zach Herrman – Houston Engineering met via telephone regarding an update to the Johnson vs Gapp complaint. Survey crew has been scheduled. Discussion followed on the new complaint alleging obstruction to a natural watercourse or drain. At this point, the first complaint will be investigated for the 50-acre obstruction as planned. The second complaint will be addressed pending the results of the first.

Jeff Stevenson and Doug Olason met with the board regarding the Tongue River. Stevenson expressed concern on the county highway project between Akra Section 13 and Beaulieu Section 18. The stoppage of the Tongue River Snagging and Clearing project was also discussed. The board encouraged Mr. Stevenson to visit with the county commission regarding both concerns. Beaver dam issues were also discussed. Mr. Olason discussed an area of riverbank that was damaged on his property – he intends to repair the area this summer.

Mike Ferrrie – Houston Engineering arrived at this time.

Mr. Lunde cancelled his appointment.

The board met with the Pembina County Commissioners for updates. Ferrrie updated regarding the downstream erosion at Renwick Dam. The area is being monitored and will need repairs. Jetway will be cleaning the foundation drains and providing camera footage as well. Discussion on need for continued membership to the Red River Joint Board as they help to fund projects like this.

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Manager Kemp reported on the Burlington Northern vs Fleming complaint. Burlington Northern is in the process of transferring property. Kemp also discussed a request of Mr. Reimer to close Herzog Dam. The board reviewed pictures provided by Kendall Gemmil. Board will review the request again at April 29, 2025 meeting – no changes to the spring drawdown at this time and gates will be remaining open. Kemp also requested permission to contact Jeff Duray – Triple D Construction to install the trap on the Drain 38 culvert as requested by Myrdal.

Manager Juhl reported that on a need to repair the berm along drain 66 in Section 11- St. Thomas. He will visit with the landowner regarding the project.

Houston Engineering updates were given on projects:

- Tongue River cutoff – working with Braun regarding the possibility of steepening the slope in the area of the EWP easement
- Drain 13 – discussion on the engineering task order – Ferrie was directed to complete Task 1 and 2 at this time
- Assessment project – the ND DOT culvert configurations were not available and will need to be gathered.
- Drain 28 Assessment – Ferrie reviewed the watershed, the drain assessment area, and discussed the design for protective benefits. Discussion on the possibility of visiting the Cavalier County WRD regarding acres in Cavalier County
- Proposed Drain south of Hamilton – Allen Anderson, Kayo Vivatson, Clarence Boettger, Andrew Cull, and Alex Cull met with the board to discuss possible options for drainage improvements south of Hamilton. Houston Engineering will review the proposals and determine the engineering needed for project development.
- Drain 7 Outlet – the total for the engineering for reconstruction the outlet by changing the culvert elevation is expected to be \$12,500 – Houston will complete Task 1 and 2 with approval needed for future steps.
- Drain 64 – discussion on Enbridge proposal and the site layout as current fence is on edge of DOT ROW. Review of proposed cost for the approaches – Kneeshaw -\$80,000, Valley Landfill - \$75,000, Enbridge - \$70,000 – discussion followed on the current debt on the drain and limited funds. Discussion followed on a possible refinance of the current bond – AMKO will be contacted regarding options.
- Renwick Dam – Ferrie plans to inspect after the meeting, conditions are being monitored every couple days with no significant change, waiting on ND DWR approval of cost-share

No meeting is planned for April 22, 2025.

Attest: \_\_\_\_\_

LuAnn Kemp, Secretary

Donald Kemp, Chairman