

**These are DRAFT minutes, subject to amendment before final approval by
the Pembina County Water Resource District**

August 13, 2026

MINUTES OF THE MEETING OF THE
PEMBINA COUNTY WATER RESOURCE DISTRICT BOARD OF MANAGERS
WATER RESOURCE DISTRICT OFFICE, CAVALIER ND

Those present were Managers William Gunderson, Donald Kemp, Ted Juhl, Randall Emanuelson, and LuAnn Kemp, secretary. Attorney Robert Fleming also present. A motion was made by Ted Juhl, seconded by Randall Emanuelson, by vote unanimously carried to approve the minutes of August 3, 2026 as amended to include: Discussion followed on the need for engineer to follow the written question policy for soft bids due to concern about engineer receiving questions orally after the deadline for written questions.

The public comment period was held at 8:10 am. No public comments were received.

A motion was made by Randall Emanuelson, seconded by Ted Juhl, by vote unanimously carried to approve amending the agenda to include: Bourbanis Dam spraying, Renwick Dam fall draw-down request, and Jon Markusen (KLJ) for Drain 79.

A motion was made by Randall Emanuelson, seconded by William Gunderson, by vote unanimously carried to approve payment of the bills as presented:

14425	Cavalier Chronicle	19.32
14426	Polar	16.94
14427	Pembina County	54.00
14428	Pembina County	7,210.01
14429	Dirty Deeds Dirtwork, Inc	9,800.00
14430	Kendall Construction	8,549.56
14431	Quill	151.96
14432	United Valley Bank	178,663.20
14433	Ted Juhl	2,425.35
14435	Randall Emanuelson	2,926.96

The board discussed the Drain 4 insurance requirements for ND DWR cost-share. Mr. Ferrie has communicated the insurance requirements to the contractor.

Jon Marksuen – KLJ Engineering met by phone to discuss options for building a berm along sections of Drain 79. The board desires to build small berm in the area of the breakout on Shephard's property. Any constructed berm will become part of the drain as-built design. Markusen will review the plans and the site and provide recommendations for construction yet this fall.

Jesse Morton met by telephone regarding helicopter spraying of the drains for trees and cattails. He is a couple weeks out at this time – a KMZ file will be provided with trees and cattails marked for spraying.

Mike Ferrie – Houston Engineering joined by telephone. Ferrie discussed the Drain 4 updates, Tongue River Cut-off easements, and plan for the Tongue River Snagging and Clearing project. Discussion followed on options for the snagging and clearing. A motion was made by Randall Emanuelson, seconded by Ted Juhl, by vote unanimously carried to direct hire Triple D Construction for the 2026-2027 Snagging and Clearing project in the best interest of Pembina County in the Board's sole discretion and to approve the ND DWR Cost-share application as presented.

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A motion was made by Ted Juhl, seconded by Randall Emanuelson, by vote unanimously carried to approve the T Cameron tile permit for a 143-acre drain tile system in NE ¼ Section 18-159-55 with the following conditions on the permit:

1. that Applicant install and maintain erosion protection at any and all outlets
2. that Applicant install and maintain erosion protection or other ditch stabilization materials at any and all outlets into Pembina County's highway right of way/NDDOT's highway right of way.
3. that Applicant install and maintain erosion protection at any and all outlets
4. that Applicant re-establish any areas disturbed installing or maintaining Applicant's tile system.
5. that Applicant will not install Applicant's tile system within 20 feet, on either side, of any rural water lines of North Valley Rural Water District
6. that Applicant must turn off any pump outlets and otherwise close all outlets during "critical flood periods," as determined by the Pembina County Water Resource District.
7. that Applicant must apply for an amendment to SUBSURFACE WATER MANAGEMENT PERMIT in advance of any proposed alterations to outlet locations, the addition of any outlets, or improvements or modifications to the tile system that could increase the capacity or drainage area of the tile system.
8. that Applicant remove silt or vegetation, or repair erosion or scour damages directly caused by Applicant's tile system, but only up to one mile downstream from the outlet

A motion was made by William Gunderson, seconded by Randall Emanuelson, by vote unanimously carried to approve the B. Narloch tile permit for a 160-acre drain tile system in NE ¼ Section 4-160-53 with the following conditions on the permit:

1. that Applicant install and maintain erosion protection at any and all outlets
2. that Applicant install and maintain erosion protection or other ditch stabilization materials at any and all outlets into Pembina County's highway right of way/NDDOT's highway right of way.
3. that Applicant install and maintain erosion protection at any and all outlets
4. that Applicant re-establish any areas disturbed installing or maintaining Applicant's tile system.
5. that Applicant will not install Applicant's tile system within 20 feet, on either side, of any rural water lines of North Valley Rural Water District
6. that Applicant must turn off any pump outlets and otherwise close all outlets during "critical flood periods," as determined by the Pembina County Water Resource District.
7. that Applicant must apply for an amendment to SUBSURFACE WATER MANAGEMENT PERMIT in advance of any proposed alterations to outlet locations, the addition of any outlets, or improvements or modifications to the tile system that could increase the capacity or drainage area of the tile system.
8. that Applicant remove silt or vegetation, or repair erosion or scour damages directly caused by Applicant's tile system, but only up to one mile downstream from the project outlet

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A motion was made by William Gunderson, seconded by Randall Emanuelson, by vote unanimously carried to approve the Drain 11 Culvert order as presented by True North.

A motion was made by Ted Juhl, seconded by Randall Emanuelson, by vote unanimously carried to approve the Drain 6 Soft-bid package as presented.

A motion was made by William Gunderson, seconded by Ted Juhl, by vote unanimously carried to approve to change the start time of regular meetings to 7:30 am until November 1, 2026 due to harvest.

Tom Schulz met with the board regarding a request for field drain in the SW ¼ of Section 26-150-54. The board will direct hire installation of a 24 inch x 40 foot CMP in this location with estimates due August 25, 2026.

A motion was made by William Gunderson, seconded by Randall Emanuelson, by vote unanimously carried to approve opening the gate at Renwick Dam on September 8, 2026 to draw the lake down at the park's request for maintenance activities.

Discussion was held on the report regarding the Goeschke Dam gate being opened. Mr. Gemmill indicated it was open about one turn, it was closed and a new lock will be installed.

Manager Juhl discussed a proposed cleanout in Section 30 at the west end of Drain 6.

Manager Gunderson reported the culvert installed in Drain 4 needs rip rap on the outlet and the trap needs to be replaced on the older culvert. Dirty Deeds will be contacted provide a written estimate to complete the work.

Gunderson also reported that Olson Dam has trees along the waterline. The township road access needs work. Gunderson also reported beaver activity at Bourbanis dam.

A motion was made by Randall Emanuelson, seconded by William Gunderson, by vote unanimously carried to approve payment of regular bills as needed during harvest.

Regular meeting for August 18, 2026 is cancelled to allow attendance at ND DWR Cost-share meeting.

Attest: _____
LuAnn Kemp, Secretary

Donald Kemp, Chairman