

The following are "unofficial minutes" subject to change at the next meeting.

## BOARD OF PEMBINA COUNTY COMMISSIONER'S PROCEEDINGS

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December 17, 2024

9:00 AM

Board of Pembina County Commissioners met in the Commissioners Meeting Room of the Courthouse.

Chairperson Otto called the meeting to order at 9:00 AM. Roll call: Patrick Hardy, Scot Becker, Blaine Papenfuss, Darin Otto and Andrew Cull. A quorum was declared.

Also, in attendance were: Zelda Hartje, Samantha Diemert, Emergency Manager; Samantha Weeks, IT/GIS; Rachel Ramsay, Public Health Director; Lisa Keney, Tax Director; Darrel Cox, Chris Johnson, LuAnn Kemp, Rob Fleming, Bill Gunderson, Randy Emanuelson, Ted Juhl.

Motion made by Andrew Cull and seconded by Pat Hardy to approve the agenda with the changes of adding of water board appointment. All voting in favor; motion carried.

Motion made by Andrew Cull and seconded by Blaine Papenfuss to approve the December 3, 2024 meeting minutes as presented. All voting in favor; motion carried.

Motion made by Pat Hardy and seconded by Scot Becker to approve Chairman Otto to sign the duplicate warrant request from Hamilton Township. All voting in favor; motion carried.

Auditor requested to transfer funds from Investment Interest to the General Fund in the amount of \$197,411.93 Motion by Blaine Papenfuss and seconded by Scot Becker to approve the transfer as presented. All voting in favor, motion carried.

Motion by Blaine Papenfuss and seconded by Scot Becker to approve the processing of an end of year batch of claims, with the checks being held until the next meeting for approval. All voting in favor, motion carried.

Tax Director Keney gave an update to the commission on the Primary Residence Tax Credit. She is requesting to put an article in the paper to let the citizens know it is available and her office would help people apply for it. Motion by Blaine Papenfuss and seconded by Pat Hardy to allow her to put the article in the paper. All voting in favor, motion carried.

Akra Township discussed the bridge on 132<sup>nd</sup> and the cost sharing plan with the county. They received their FEMA payment of \$17,933.09 and they gave that to the county. The culverts were purchased through the county and the county did the work. The whole project cost approximately \$30,277.75, not including the culverts, which were \$9180.00. They will get more information from Devin on the cost breakdown and the engineers before a decision is made.

The Water Board gave an update. Three of the members attended the state water board convention and received a lot of good information on financing and how to avoid fraud. Their active projects are winding down for the year and are happy with the progress. Robert Fleming gave an update of the DOT ditch block on the south side of the Tongue River and downstream. Motion by Andrew Cull and seconded by Blaine Papenfuss for the water board and commission board to send letters to the state asking to re-evaluate it again.

Letter from Duane Schurman read declining the appointment to the water board. Motion by Blaine Papenfuss and seconded by Scot Becker to accept his rejection of the appointment. All voting in favor, motion carried. Motion by Scot Becker and seconded by Pat Hardy to appoint Bill Gunderson to the water board. All voting in favor, motion carried.

Commission reviewed the November Financial Statement and claims. Motion made by Blaine Papenfuss and seconded by Scot Becker to approve the consent agenda as presented. All voting in favor; motion carried.

Motion made by Blaine Papenfuss to adjourn the meeting. All voting in favor; motion carried. Meeting adjourned at 10:32 AM.