

**These are DRAFT minutes, subject to amendment before final approval by  
the Pembina County Water Resource District**

December 8, 2025

MINUTES OF THE SPECIAL MEETING OF THE  
PEMBINA COUNTY WATER RESOURCE DISTRICT BOARD OF MANAGERS  
WATER RESOURCE DISTRICT OFFICE, CAVALIER ND

Those present were Managers William Gunderson, Ted Juhl, Donald Kemp and LuAnn Kemp, secretary.

A motion was made by William Gunderson, seconded by Ted Juhl, by vote unanimously carried to approve the RFQ Committee's Second Report setting the interviews for Houston Engineering and Fischer Land Surveying and Engineering for January 6, 2026.

The board reviewed the Certificate of Assessments for the Drain 5 Improvements and Extension. A motion was made by Ted Juhl, seconded by William Gunderson, by vote unanimously carried to approve the Certificate of Assessment as presented.

A motion was made by Ted Juhl, seconded by William Gunderson, by vote unanimously carried to approve the Notice of Hearing for the Drain 5 Improvements and Extension setting the date for January 6, 2026.

Attest:

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LuAnn Kemp, Secretary

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Donald Kemp, Chairman