

**These are DRAFT minutes, subject to amendment before final approval by
the Pembina County Water Resource District**

February 11, 2025

MINUTES OF THE MEETING OF THE
PEMBINA COUNTY WATER RESOURCE DISTRICT BOARD OF MANAGERS
WATER RESOURCE DISTRICT OFFICE, CAVALIER ND

Those present were Managers William Gunderson, Randall Emanuelson, Ted Juhl (electronic), Richard Kendall, Donald Kemp and LuAnn Kemp, secretary. Attorney Fleming and Scot Becker also present. A motion was made by Richard Kendall, seconded by William Gunderson, by vote unanimously carried to approve the minutes of February 4, 2025.

A motion was made by Randall Emanuelson, seconded by Richard Kendall, by vote unanimously carried to amend the agenda to include the loan proposal from United Valley Bank.

A motion was made by William Gunderson, seconded by Richard Kendall, by vote unanimously carried to approve the draft of the Board Member Job description.

A motion was made by Richard Kendall, seconded by Randall Emanuelson, by vote unanimously carried to approve the Master Contract for Engineering Services with Houston Engineering.

The board reviewed the 2025 County Pay Scale. Discussion followed on prior pay adjustments. A motion was made by Randall Emanuelson, seconded by Richard Kendall, by vote unanimously carried to raise LuAnn Kemp's salary by \$220.00 a month.

Clarence Boettger met with the board regarding options for extending Drain 66-1a. An additional mile north of the current drain has been cleaned and Boettger was inquiring about including it in the drain. The board indicated willingness to consider if the proposed extension met the current design of 18 foot bottom width with 3:1 ss. Easements of 100 feet from centerline would also need to be provided by the landowners. A drain permit will also need to be completed. Discussion followed on potential sale of one of the parcels in question. Mr. Boettger will visit with the new landowners and report back to schedule a meeting with the landowners and board.

Manager Gunderson discussed the Renwick gate repair and a concern from Commission Hardy regarding a bridge over Drain 12. Gunderson will visit with Devon Johnson – Pembina County Highway to determine if the bridge is a county bridge and if it was recently inspected.

Manager Kendall reported that water was up at Goeschke Dam with a combination of water and ice. Kendall also discussed options for better access into Olga Dam. Board requested an estimate for the work to do the road grade raise.

Manager Fleming reviewed the legislative updates from ND Water.

Attest:

LuAnn Kemp, Secretary

Donald Kemp, Chairman