

**These are DRAFT minutes, subject to amendment before final approval by
the Pembina County Water Resource District**

February 4, 2025

MINUTES OF THE MEETING OF THE
PEMBINA COUNTY WATER RESOURCE DISTRICT BOARD OF MANAGERS
WATER RESOURCE DISTRICT OFFICE, CAVALIER ND

Those present were Managers William Gunderson, Randall Emanuelson, Ted Juhl (electronic), Richard Kendall (electronic), Donald Kemp and LuAnn Kemp, secretary. Attorney Fleming also present. A motion was made by Randall Emanuelson, seconded by William Gunderson, by vote unanimously carried to approve the minutes of January 28, 2025.

A motion was made by Randall Emanuelson, seconded by William Gunderson, by vote unanimously carried to approve the bills as presented:

14215	LuAnn Kemp	5,192.80
14216	Pembina County	2,623.60
14217	Pembina County Highway	14,442.24
14218	AMKO Advisor	400.00
14219	Fleming DuBois Fleming	3,120.00

Manager Juhl discussed the meeting held on Drain 7 outlet work last week. Concern about the costs of moving that project forward. Discussion was held on a smaller project to raise the culvert and not go through with a vote project. A motion was made by Ted Juhl, seconded by Randall Emanuelson, by vote unanimously carried to table Drain 7 outlet project at this time and direct Houston Engineering to pause any additional work.

The pieces for the Renwick gate repair have arrived. Manager Gunderson will be coordinating the repair.

A motion was made by William Gunderson, seconded by Richard Kendall, by vote unanimously carried to approve the 2024 Year End financials and approve the pledge of assets from United Valley Bank.

Discussion on Olga Dam access road. Township has indicated they will gravel the township road portion. Manager Kendall discussed options for a possible road grade raise to allow easier access.

The board approved providing a reference for Houston Engineering for dam safety work.

ND DWR cost-share requests for Drain 4 and Drain 5 were reviewed and approved.

Discussion on the board member job description was held. A draft will be provided to the Commission on February 18 meeting.

Manager Kendall reported that the river level has risen some and will be checking on dams later this week.

Manager Emanuelson discussed a need for several culvert traps on Drain 67A – he will get measurements for ordering later this spring.

Emanuelson also reported on trap on east side of road that was damaged during Gowan's installation of the box culvert in Highway 4 where it crossing 67A. KLJ will be contacted regarding the damage.

A discussion was held on the feasibility of a by-pass around the city of St. Thomas. Capacity in Drain 67D will need to be examined.

Attest:

LuAnn Kemp, Secretary

Donald Kemp, Chairman