

**These are DRAFT minutes, subject to amendment before final approval by
the Pembina County Water Resource District**

June 24, 2025

MINUTES OF THE MEETING OF THE
PEMBINA COUNTY WATER RESOURCE DISTRICT BOARD OF MANAGERS
WATER RESOURCE DISTRICT OFFICE, CAVALIER ND

Those present were Managers William Gunderson, Ted Juhl, Richard Kendall, Donald Kemp, Randall Emanuelson and LuAnn Kemp, secretary. A motion was made by William Gunderson, seconded by Randall Emanuelson, by vote unanimously carried to approve the minutes of June 24, 2025. A motion was made by Richard Kendall, seconded by William Gunderson, by vote unanimously carried to approve the minutes of June 26, 2025.

A motion was made by Randall Emanuelson, seconded by Richard Kendall, by vote unanimously carried to pay the bills as presented;

14260	LuAnn Kemp	5,395.97
14261	Pembina County	2,926.65
14262	LuAnn Kemp	176.40

A motion was made by Ted Juhl, seconded by Randall Emanuelson, by vote unanimously carried to amend the agenda to include: Revised scope for Renwick ND DWR cost-share, Olga Road, Dam spraying.

Devon Johnson – Pembina County highway met to discuss the bridge proposal over Drain 38 on County 12. Discussion followed on the culvert sizing, side inlet pipes, and financing. Current proposal is 20% local with Drain 38 paying 60% of the local share.

Johnson also presented a request for an extension on a Pembina County DOT ROW permit. A motion was made by William Gunderson, seconded by Richard Kendall, by vote unanimously carried to approve the extension to Emanuelson's Pembina County DOT ROW permit to December 2025. Emanuelson abstained.

Jeff Duray – Triple D Construction met with the board regarding project updates. Duray discussed the trap installation on Drain 67 near County 4 – there is still water in the ditch at this time. Duray will monitor the area and notify the board of his estimate when the culverts are accessible.

A motion was made by Ted Juhl, seconded by William Gunderson, by vote unanimously carried to approve the estimate for the Drain 7 outlet work of \$29,000 for Triple D Construction and the culvert order of \$9197 for True North Steel.

The board reviewed the pledges of farmers in the Drain 7 area for the cleanout requested in Section 24 – South Carlisle. The pledges total \$25,000 and cover the entire cost of the project. A motion was made by Richard Kendall, seconded by William Gunderson, by vote unanimously carried to approve the estimate of \$25,000 from Triple D Construction to clean Section 24-South Carlisle as requested and funded by the private landowners due to the drain's financial limitations at this time.

Manager Gunderson discussed the Drain 82 gate – it is sticky and hard to open.

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A motion was made by Randall Emanuelson, seconded by Richard Kendall, by vote unanimously carried to request a change in scope from feasibility to pre-construction for the Renwick Dam Safety Improvements cost-share with the ND DWR.

The board reviewed the estimate for the Olga Dam access road repairs. A motion was made by William Gunderson, seconded by Randall Emanuelson, by vote unanimously carried to approve the estimate of \$8200 for Kendall Construction to complete the work needed on the Olga Dam access road.

A motion was made by William Gunderson, seconded by Randall Emanuelson, by vote unanimously carried to approve Kendall Construction to spray the dams and the area of concern on Bourbanis Dam clay stockpile based on the rates provided in the original bid Option A.

A motion was made by Randall Emanuelson, seconded by Richard Kendall, by vote unanimously carried to purchase a 3 month Certificate of Deposit for drain funds from United Valley Bank for 4.35% as presented.

The board reviewed the preliminary general and drain fund budgets as well as proposed drain assessments.

Manager Juhl will request estimates from local contractors for the Drain 78 culvert installation.

A motion was made by William Gundeson, seconded by Richard Kendall, by vote unanimously carried to close Herzog Dam.

A motion was made by Richard Kendall, seconded by William Gunderson, by vote unanimously carried to approve the applications for Drain 78 Corp permit and Sovereign lands permit.

Manager Kendall discussed the clay quantities on Walhalla 3 – at this point, no change orders have been presented by the engineer or approved by the board.

Attest: _____
LuAnn Kemp, Secretary Ted Juhl Vice-Chairman