

The following are "unofficial minutes", subject to change at the next meeting.

BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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July 3, 2018

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: James Benjaminson, Laverne Doyle, Nick Rutherford, Hugh Ralston, and Hetty Walker.

Chairman Benjaminson called the meeting to order.

Motion made by Nick Rutherford and seconded by Laverne Doyle to approve the June 19, 2018 minutes and June 21, 2018 special meeting minutes as presented. All voting in favor; motion carried.

Auditor/Treasurer, Linda Schlittenhard, presented the Pledge of Assets and List of Depositors of Pembina County funds. Motion to approve the Pledge of Assets and Depositors made by Hugh Ralston and second by Hetty Walker. All voting in favor; motion carried.

Every two years the State Treasurer's office requires certification of township road mileage. Motion made by Laverne Doyle and seconded by Hugh Ralston to authorize the Chairman to sign the certification as compiled and presented by the County Auditor. All voting in favor; motion carried.

Pam Wenger, North Dakota Department of Transportation, contacted the County Auditor to discuss the grants awarded the Cavlandic Trail Association for bike path repairs, from the City of Cavalier to Icelandic State Park. The association received two grants, one for \$200,000.00 from North Dakota Department of Transportation and one for \$200,000.00 from North Dakota Parks and Recreation. Both grants are monitored through the North Dakota Department of Transportation. Ms. Wenger is wondering if the grants could be combined to simplify the bidding process. Commission contacted Maggie Suda, Red River Regional, who is working with the Cavlandic Trail Association on the project. Ms. Suda informed the Commission the DOT had teleconferenced with her and the association regarding the request. The Cavlandic Trail Association is in favor of combining the grants. Motion made by Laverne Doyle and seconded by Hetty Walker to combine the grants as requested. All voting in favor; motion carried.

Culvert request received from Clay Swanson to replace a collapsed 18" x 35' culvert with an 18" x 50' culvert in the NE¼ of Section 23 of Elora Township. Application was approved by two township officers and Devin Johnson, Highway Superintendent. Motion made by Laverne Doyle and seconded by Nick Rutherford to authorize the Chairman to sign the request as presented. All voting in favor; motion carried.

Culvert request received from Landis McDonald to widen a crossing, by adding an additional 30' culvert, in the SE¼ of Section 5 of Bathgate Township. Application was approved by two township officers and Devin Johnson, Highway Superintendent. Motion made by Hetty Walker and seconded by Hugh Ralston to authorize the Chairman to sign the request as presented. All voting in favor; motion carried.

Culvert request received from Scott Gunderson to band the two existing culverts at the intersection of 94th St and 145th Ave together diagonally, in the NE¼ of Section 18 and SW¼ of Section 8 of Hamilton Township. Application was approved by two township officers and Devin Johnson, Highway Superintendent. Motion made by Hugh Ralston and seconded by Laverne Doyle to authorize the Chairman to sign the request as presented. All voting in favor; motion carried.

Drainage application received from Robert Vivatson to remove a culvert along County Road #2 in Section 10 of North Cavalier Township. The application has been signed by the landowner and approved by Devin Johnson, Highway Superintendent. Motion made by Hugh Ralston to approve the request. Second by Laverne Doyle. All voting in favor; motion carried.

Commission discussed the culverts being installed for Drain 79, which will drain into legal Drain 66. Commissioner Ralston suggested the State's Attorney draft a letter to the Public Service Commission regarding Commission concern with the exposed Enbridge pipeline. Auditor will contact the State's Attorney regarding the request.

Request received to purchase Pembina County property described as Lot 8, Block 1, City of Crystal (Parcel 28-0310000) for \$250.00. Motion made by Hugh Ralston and seconded by Nick Rutherford to authorize the sale of said property for \$250.00. All voting in favor; motion carried.

The Court Services Contract, with Neche City, for the transfer of municipal cases and transfer of cases for jury trial was reviewed. Also reviewed were the Court Services Contracts, with Cavalier City and Walhalla City, for the transfer of municipal cases for jury trial. Motion made by Laverne Doyle and seconded by Hetty Walker to authorize the Chairman to sign the contracts as presented. All voting in favor; motion carried.

Commission discussed changing the date of the next meeting to Wednesday, July 18, 2018, due to the Auditor attending conferences. Motion made by

Laverne Doyle and seconded by Nick Rutherford to change the regular meeting date to Wednesday, July 18, 2018, continue with budget meetings that afternoon, Thursday, July 19, 2018 and Friday, July 20, 2018. All voting in favor; motion carried. Auditor will contact departments and organizations to schedule meeting times.

Commission reviewed the June payroll and claims. Motion made by Laverne Doyle and seconded by Nick Rutherford to approve the consent agenda as presented. All voting in favor; motion carried.

Motion made by Hugh Ralston and seconded by Laverne Doyle to adjourn the meeting. All voting in favor; motion carried. Meeting adjourned at 10:55AM.