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BOARD OF PEMBINA COUNTY COMMISSIONER'S PROCEEDINGS

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July 7, 2026

9:00 AM

Board of Pembina County Commissioners met in the Commissioners Meeting Room of the Courthouse.

Chairperson Hardy called the meeting to order at 9:00 AM. Roll call: Patrick Hardy, Scot Becker, Blaine Papenfuss, Darin Otto, Andrew Cull. A quorum was declared.

Also, in attendance were: Zelda Hartje, Kelly Cluchie, Maintenance; Devin Johnson, Highway Superintendent; Jeff Daley, KLJ Engineering.

Motion made by Blaine Papenfuss and seconded by Scot Becker to approve the agenda. All voting in favor; motion carried.

The public comment section of the meeting started at 9:01 AM.

The public comment section of the meeting closed at 9:17 AM.

Motion made by Scot Becker and seconded by Blaine Papenfuss to approve the June 16, 2026 meeting minutes. All voting in favor; motion carried.

Motion by Andrew Cull and seconded by Scot Becker to approve the raffle permit application for the Devon Grube Memorial Scholarship Fund. All voting in favor, motion carried.

A temporary liquor license for Byron's Bar for the tractor pull site at August the Deuce was discussed. Motion by Blaine Papenfuss and seconded by Andrew Cull to approve the temporary permit with a \$100.00 fee. All voting in favor, motion carried.

The resignation letter of Nikki Anderson was discussed. Motion by Darin Otto and seconded by Scot Becker to accept the letter of resignation with thanks for her service. All voting in favor, motion carried.

Motion by Darin Otto and seconded by Blaine Papenfuss to approve and have Chairman Hardy sign the certificate of local match for project BRC-0099(015) for bridge inspections. All voting in favor, motion carried.

Budget meeting dates discussed. Motion by Blaine Papenfuss and seconded by Darin Otto to set budget meeting date to July 21st at 1:00 pm. All voting in favor, motion carried.

The renewal of the state radio contract discussed. Motion by Andrew Cull and second by Blaine Papenfuss to accept and renew the contract with State Radio. All voting in favor, motion carried.

Kelly Cluchie discussed the social service building. He stated they have the door locked all the time but there are a county office and the JDA office in there so he is presenting they build a wall between the social service area and the other offices so only the social service area is locked at all times. There have been problems with people unable to get in to go to the highway office or JDA office because of the door being locked. Motion by Darin Otto and seconded by Blaine Papenfuss to install the wall at the social service building. All voting in favor, motion carried.

Jeff Daley with KLJ gave updates on various projects. The first was the Highway 44 project. They are looking to start the Phase 2 part as well because of weather issues. They will maintain one lane of traffic during the day with flaggers and two lanes at night. This will help the progress of the project. Mr. Daley presented the second pay estimate of \$898,626.30 for approval. The timeline of the project was discussed. They are confident they will meet all timelines at this time. Motion by Darin Otto and seconded by Scot Becker to approve and sign the second pay estimate. All voting in favor, motion carried.

Pembina County 12 bridge project discussed. This will be starting today with a temporary bypass. They will need a 36-inch bend for the culvert to be extended into the county ditch so it stays in place, but is temporarily bypassed during the project. They have a completion date set as the end of October.

The two ER project sites by Leroy and Neche discussed. KLJ is having a preconstruction meeting today with Gowan.

Pembina County 3 box culvert project west of Hensel discussed. There will be a preconstruction meeting in two weeks with Gladen Construction. They are waiting for box culverts to be delivered but are looking to start at the end of July or beginning of August.

The 17-structure rehab project discussed. The pilings are in Kansas City and they are still waiting for them to finish the projects. The final items will only take a day or so to complete. The DOT would then have to come and inspect and approve for reopening. Devin stated they will be in the area in July so hopefully they can do the inspection when they are already in the area.

RFP interviews for project CERP-FXS-3411(063) PCN 24086 discussed. KLJ was the only applicant. Motion by Blaine Papenfuss and seconded by Scot Becker to award KLJ the construction engineering award for the project. All voting in favor, motion carried.

The Commission reviewed the June payroll and claims. Motion made by Darin Otto and seconded by Blaine Papenfuss to approve the consent agenda as presented. All voting in favor, motion carried.

Motion made by Blaine Papenfuss to adjourn the meeting. All voting in favor; motion carried. Meeting adjourned at 10:00 AM.