

**These are DRAFT minutes, subject to amendment before final approval by
the Pembina County Water Resource District**

June 2, 2026

MINUTES OF THE MEETING OF THE
PEMBINA COUNTY WATER RESOURCE DISTRICT BOARD OF MANAGERS
WATER RESOURCE DISTRICT OFFICE, CAVALIER ND

Those present were Managers William Gunderson, Donald Kemp, Ted Juhl, and LuAnn Kemp, secretary. Attorney Robert Fleming also present. A motion was made by William Gunderson, seconded by Ted Juhl, by vote unanimously carried to approve the minutes of May 26, 2026.

The public comment period was held at 8:10 am. No public comments were received.

A motion was made by Ted Juhl, seconded by William Gunderson, by vote unanimously carried to amend the agenda to include:

- Drain 78 Contract Extension
- Renwick Dam Safety Repairs Contract Extension
- Devon Johnson – Pembina County Highway

Devon Johnson – Pembina County Highway met with the board regarding the Olafson vs Shephard/Pembina County complaint in Section 31-160-55. Johnson discussed the stream crossing report from KLJ on the bridge. He is working with KLJ for options to pass the needed flow. Landowners do not want the suggested low area in the roadway to pass the additional flow and have reviewed the suggested culvert sizing. Discussion followed on downstream capacities. The board took no action.

A motion was made by William Gunderson, seconded by Ted Juhl, by vote unanimously carried to approve payment of the following bills:

LuAnn Kemp	5,560.62
Pembina County	2,936.63
Polar	19.81
Widmer Roel	5,000.00
William Gunderson	1,179.26
Houston Engineering	257,268.50

Zach Herrmann and Mike Ferrie – Houston Engineering met via telephone with the board.

- Johnson Farms vs Johnson Farms – the findings of the survey and field review were discussed; A finalized report will be provided to the parties for review.
- Tongue River Senator Young Watershed Planning – discussion on the Red River Joint board cost-share; A motion was made by Ted Juhl, seconded by William Gunderson, by vote unanimously carried to approve the cost-share application with standard 65% cost-share request on the overage.
- Herzog/Bourbanis Scoping Meeting – A motion was made by Ted Juhl, seconded by William Gunderson, by vote unanimously carried to move the regular meeting for July 7 to July 10 and host the scoping meeting for Herzog/Bourbanis after the meeting.
- City of Crystal – the FEMA block funding has been reinstated. A motion was made by Ted Juhl, seconded by William Gunderson, by vote unanimously carried to continue to assist City of Crystal through sponsoring cost-share applications at no cost to the WRD.
- Drain 5 – Herrmann reviewed the findings from the Drain 5 assessment discussion from last week. No action was taken

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- Drain 78 FEMA – A motion was made by William Gunderson, seconded by Ted Juhl, by vote unanimously carried to approve Change Order #4 to extend the contract to August 4, 2026 due to wet conditions. Ferrie reported the road to Drain 78 has been tilled up and is very muddy/soft.
- Renwick Dam Safety Repairs – A motion was made by William Gunderson, seconded by Ted Juhl, by vote unanimously carried to approve Change Order #1 to extend contract to August 4, 2026 to allow for re-seeding as necessary as well as other punch list items. Grass has not grown this spring and the erosion mat has several areas needing repair.
- Drain 64 – permitting and timeline was discussed for the project – bid date late summer
- Drain 4 – permitting and timeline was discussed for the project – bid date late summer with cost-share application submitted in June 5, 2026.
 - A motion was made by William Gunderson, seconded by Ted Juhl, by vote unanimously carried to approve the ND DWR Drain permit for the Drain 4 reconstruction. No downstream impacts are anticipated.
- Wieler Dam – a quote to jetting and video the outlet at Wieler dam was reviewed. A motion was made by Ted Juhl, seconded by William Gunderson, by vote unanimously carried to approve up to \$15,000 for the engineering and work at Wieler Dam. There is an animal gate that will need removal prior to the work. Kendall Construction will be contacted to complete when needed.
- Drain W-2 - A motion was made by William Gunderson, seconded by Ted Juhl, by vote unanimously carried to approve the ND DWR Drain permit for the Drain W2 culvert replacement in Highway 32. No downstream impacts are anticipated.

Longtin vs Dakota Northern and Schurmann vs Dakota Northern complaints were reviewed. The board requested Mr. Fleming to contact the Dakota Northern attorney regarding the needed work.

The board reviewed the Ramsey Complaint and requested appointments be set with both parties.

Manager Juhl discussed private cleanouts on the drains. Permit forms are available outside the office door.

No meeting will be held on June 9, 2026.

Attest:

LuAnn Kemp, Secretary

Donald Kemp, Chairman