

**These are DRAFT minutes, subject to amendment before final approval by
the Pembina County Water Resource District**

March 18, 2025

MINUTES OF THE MEETING OF THE
PEMBINA COUNTY WATER RESOURCE DISTRICT BOARD OF MANAGERS
WATER RESOURCE DISTRICT OFFICE, CAVALIER ND

Those present were Managers William Gunderson, Ted Juhl (virtual), Donald Kemp, Randall Emanuelson, and LuAnn Kemp, secretary. Attorney Fleming also present. Manager Richard Kendall absent. A motion was made by William Gunderson, seconded by Randall Emanuelson, by vote unanimously carried to approve the minutes of March 4, 2025.

A motion was made by William Gunderson, seconded by Ted Juhl, by vote unanimously carried to approve the ND DOT ROW permit for Wilwand Farms.

The board reviewed the correspondence from Red River Joint regarding the State Bond fund.

Manager Kemp reported that he had spoken with Mr. Jeff Stevenson regarding his concerns with no resolution.

A motion was made by Ted Juhl, seconded by Randall Emanuelson, by vote unanimously carried to approve the NDDWR Cost-share for Drain 5 Extension. Kemp – Yes, Juhl – Yes, Gunderson – Yes, Emanuelson – yes, Kendall – Absent

A motion was made by William Gunderson, seconded by Randall Emanuelson, by vote unanimously carried to approve the RRJB cost-share for trash rack improvements at Olga and Olson dams. Kemp – Yes, Juhl – Yes, Gunderson – Yes, Emanuelson – yes, Kendall – Absent

Manager Gunderson reported on site inspections. Drain 82 does have some water in it – gates are closed at this time.

A motion was made by William Gunderson, seconded by Randall Emanuelson, by vote unanimously carried to direct Kendall Construction (Gemmill) to begin opening the dams for spring drawdown.

Manager Kemp reported on Red River Joint board's upcoming mil request for projects. A handout will be worked on for the Commission regarding local projects funded by RRJB cost-share.

Attorney Fleming had no updates.

Jeff Duray – Triple D Construction met with the board regarding the outlet of Drain 7. Discussion followed on possibility of adding an elbow between the last two sections to reduce the grade and raise the bottom of the pipe up. Mike Ferrie – Houston Engineering arrived at this time. Board would like to raise the outlet by minimum of 2 feet. Office will look for the culvert bills and design of current structure – it may have been a FEMA project.

The board met with the Pembina County Commission. Updates were given on projects and the upcoming mil request from Red River Joint Board. Drain 7 outlet options are being explored. Drain 5 has petitions out for an extension to the drain. PRESEN gauges are recording data but have not reported water levels as of yet this spring. Olga/Olson trashracks are being modified with cost-share from both NDDWR and RRJB. Spring drawdown of the dams will be starting this week.

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Ferrie – Houston Engineering provided updates on projects.

- A motion was made by Randall Emanuelson, seconded by William Gunderson, by vote unanimously carried to approve the engineering contract with Houston Engineering for the Bourbanis/Herzog Watershed planning with 100% federal funding. Kemp – Yes, Juhl – Yes, Gunderson – Yes, Emanuelson – yes, Kendall – Absent
- Drain 5 Extension – petitions are out with landowners; no further engineering until petitions are received
- Drain 4 – ND DWR cost-share has been applied for
- Drain 78 outlet – mitigation request has been submitted to FEMA for review
- Drain 64 crossings – Enbridge and NDDOT have met and compromised with 2 approaches with an access road on Enbridge property, Discussion on culvert sizing; Ferrie was asked to provide cost estimates for repairing the culverts in Valley Landfill, two Enbridge sites, and the new approach for Kneeshaws.
- Drain 66 -- Zach Herrmann-Houston Engineering and Jason Sieler - NRCS joined the meeting at this point to discuss options for Drain 66 outlet. Sieler indicated the first step is getting some agreement from the landowner, discussion followed on the possibility of township moving township road to allow for adjacent acres for mitigation. Follow-up meeting will be held in April.
- Complaints
 - Johnson Farms/Gapp/Thompson – survey will be scheduled as soon as conditions this spring allow with target date of June 3rd for a determination from Houston Engineering
 - Fritz vs Symington – discussion on engineering and jurisdiction of township road culverts
- Drain 28 reassessment – A motion was made by Randall Emanuelson, seconded by Ted Juhl, by vote unanimously carried to hire Houston Engineering to assist with determination of watershed and benefits for Drain 28 reassessment request at \$2000.00. Kemp – Yes, Juhl – Yes, Gunderson – Yes, Emanuelson – yes, Kendall – Absent
- Drain Assessment north of Drayton – discussion on task order and division of the cost between drains; A motion was made by William Gunderson, seconded by Randall Emanuelson, by vote unanimously carried to approve the task order with Houston Engineering for the Drain Assessment for \$15,000 with the expense to be proportioned to the drains based on the acres of each drain being assessed/re-assessed.
- Tongue River Cutoff – the board discussed the EWP easement along the TR Cutoff; Juhl will visit with the landowner about the possibility of a Request for Modifications, Ferrie was requested to review the option of a 4:1 ss to help reduce the impact on the easement acres.
- The May/June meetings with Houston will be combined and held on June 3 due to the expectation of spring planting in May and office closure in June.

Attest: _____

LuAnn Kemp, Secretary

Donald Kemp, Chairman