

**These are DRAFT minutes, subject to amendment before final approval by
the Pembina County Water Resource District**

November 20, 2025

**MINUTES OF THE SPECIAL MEETING OF THE
PEMBINA COUNTY WATER RESOURCE DISTRICT BOARD OF MANAGERS
ON TEAMS ORIGINATING FROM WATER RESOURCE DISTRICT OFFICE, CAVALIER ND**

Those present were Managers William Gunderson, Richard Kendall, Randall Emanuelson, and LuAnn Kemp, secretary. Kendall Gemmil also present.

The board reviewed the cost-breakdown for the Olga/Olson Trash Rack replacements with the requested Change order of \$5000 and the reduced material cost. Amended cost-shares would likely delay the project by about two weeks. Discussion followed on the timing of the project and breakdown of cost.

		State (60%)	RRJB (65% of remaining)	Local
Original	\$21,800.00	\$13,080.00	\$5668.00	\$3052.00
With updated cost and CO (amended Cost-Share) 2 week delay)	\$24,793.31	\$14875.99	\$6446.26	\$3471.06
With updated cost and CO	\$24,793.31	\$13,080.00	\$5668.00	\$6045.31

A motion was made by Randall Emanuelson, seconded by William Gunderson, by vote unanimously carried to approve the Change Order as proposed up to \$5000 and to not pursue the amended cost-share from ND DWR or RRJB due to the expected delay to the project and anticipation of winter weather.

The board reviewed the correspondence from Mike Ferrie – Houston Engineering regarding completion of work at Renwick Dam and request to draw Herzog dam down for survey work. Manager Kemp will notify landowner near Herzog Dam of the survey work. A motion was made by Randall Emanuelson, seconded by William Gunderson, by vote unanimously carried to direct Kendall Gemmill to begin the fall draw-down of the dams with Herzog to be opened fully, Wieler and Goeschke to be opened ¼ way with Renwick to be re-evaluated on Tuesday.

Attest:

LuAnn Kemp, Secretary

William Gunderon - Acting Chairman