

The following are "unofficial minutes", subject to change at the next meeting.

## BOARD OF PEMBINA COUNTY COMMISSIONERS PROCEEDINGS

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October 30, 2018

9:00 AM

Board of Pembina County Commissioners met at 9:00 AM in the Commissioners Meeting Room of the Courthouse with the following members present: James Benjaminson, Laverne Doyle, Nick Rutherford, Hugh Ralston, and Hetty Walker.

Chairman Benjaminson called the meeting to order.

Motion made by Hugh Ralston and seconded by Hetty Walker to approve the October 16, 2018 regular meeting minutes as presented. All voting in favor; motion carried.

Commission reviewed the applications from Jordan Sagert, On-Target Ag Services, to place a 24" x 60" business sign on the east side of State Highway 18 and north side of County Road 3 and a 24" x 60" business sign on the west side of State Highway 81 and north side of County Road 3. Motion made by Laverne Doyle and seconded by Nick Rutherford to approve the applications as presented. All voting in favor; motion carried.

Pembina County Fair Board minutes of September 5, 2018 and August financials were reviewed.

Commission reviewed the list of Board terms that will be expiring December 2018. Open for appointment include two positions for the Water Board, one position for the Social Service Board, one position for the Pembina County Housing Authority, three positions for the Planning and Zoning Board, seven positions for the Job Development Authority. All openings will be advertised prior to the Commission making appointments or reappointments.

Auditor Linda Schlittenhard presented the Commission with the 2019 Court Facilities Improvement Grant request. Judge Fontaine is requesting four new counsel table chairs and to reupholster and refoam the existing jury chairs. The estimated total cost of the project is \$11,560.00, with the county contribution being 25% or approximately \$2,890.00. Motion made by Hugh Ralston and seconded by Hetty Walker to approve the Court Facilities Grant request as presented. All voting in favor; motion carried.

Commission was presented with a resolution received from the North Dakota Department of Transportation for Project BRO-0034(033). Bidder's proposals were accepted via the Bid Express on-line bidding exchange until 9:30 AM Central Time on October 19, 2018. The bid in the amount of \$202,882.95, from Gladen Construction Inc., was the low bid. Motion made by Laverne Doyle and seconded by Hetty Walker to award the bid to Gladen Construction Inc and authorize the Chairman to sign the resolution as presented. Roll call vote: Laverne Doyle – yes; Nick Rutherford – yes; Hugh Ralston – yes; Hetty Walker – yes. Motion carried.

Commission reviewed the September financial statement, October payroll and claims. Motion made by Laverne Doyle and seconded by Nick Rutherford to approve the consent agenda as presented. All voting in favor; motion carried.

Auditor Linda Schlittenhard informed the Commission of a balance remaining in the WIC fund from capital credits received after funding was transferred to Walsh County. The credits are for Pembina County equipment utilized by the WIC department. Motion made by Hetty Walker and seconded by Hugh Ralston to authorize the transfer of \$60.05 from the WIC fund to County General. All voting in favor; motion carried.

Appraisal hearing on foreclosed property was held at 10:00 AM. No attendance by city or township individuals. The sale of County property will be held on Tuesday, November 20, 2018, beginning at 11:00 AM.

Request to purchase County property described as Lots 24-26, Block 1, River Range Addition, City of Drayton (Parcel 29-3620000). Motion made by Nick Rutherford and seconded by Laverne Doyle to authorize the sale of said property. All voting in favor; motion carried.

Drainage permit received from Owen Symington to remove an unused approach and culvert along County Road #55, in the NW¼ of Section 11 of Pembina Township. The permit has been signed by the landowners, and approved by the Water Board and Devin Johnson, Highway Superintendent. Motion made by Laverne Doyle and seconded by Hetty Walker to authorize the Chairman to sign the permit as presented. All voting in favor; motion carried.

Drainage permit and culvert request received from Ron Steinke to remove an unused approach and make a wider approach by adding a 24" x 60' culvert along County Road #1 in the SW¼ of Section 1 of Advance Township. The permit has been approved by the Water Board and Devin Johnson, Highway Superintendent. Motion made by Nick Rutherford and seconded by Hugh Ralston to authorize the Chairman to sign the drainage permit and culvert request as presented. All voting in favor; motion carried.

Devin Johnson, Highway Superintendent, delivered the bids for the items listed for the County Auction. High bids were as follows:

Lot 1 - \$47.00  
Lot 2 - \$18.00  
Lot 3 - \$21.14  
Lot 4 - \$30.00  
Lot 5 - \$51.00  
Lot 6 - \$74.00  
Lot 7 - \$65.89  
Lot 8 - \$54.00  
Lot 9 - \$50.00  
Lot 10 - \$75.00  
Lot 11 - \$4.59  
Lot 12 - \$305.00  
Lot 13 - \$76.00  
Lot 14 - \$5.00  
Lot 15 - \$55.00  
Lot 16 - \$1.00  
Lot 17 - \$1.00  
Lot 18 - \$5.00  
Lot 19 - \$1.00  
Lot 20 - \$306.50  
Lot 21 - \$825.00  
Lot 22 - \$500.00  
Lot 23 - \$700.00  
Lot 24 - \$400.00  
Lot 25 - \$500.00  
Lot 26 - \$1,205.30  
Lot 27 - \$156.00  
Lot 28 - \$350.00  
Lot 29 - \$689.50  
Lot 30 - \$2,300.00  
Lot 31 - \$500.00  
Lot 32 - \$15.00

Motion made by Laverne Doyle and seconded by Nick Rutherford to accept the high bids as listed above. All voting in favor; motion carried.

Motion made by Nick Rutherford and seconded by Hugh Ralston to adjourn the meeting. All voting in favor; motion carried. Meeting adjourned at 11:45 AM.